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|  |  | Hopeton England  Dean of Discipline/Career Development Specialist  Telephone#: 480-869-6201  Email Address: englandschild\_876@hotmail.com  Phoenix Arizona |
| PROFESSIONAL Summary I am an innovative, enthusiastic and committed educator who believes in shaping young minds for a better tomorrow. I am a strong believer of a child center environment, where I make myself available to listen, to counsel, to motivate, to guide, to constantly provide them with feedback and be willing to admit when I am wrong as this allows them to see the humanistic side of me. Skills  * Organized and has the ability to multitask. * Superb ability to manage stress and handle conflicts. * Professional, upbeat and courteous demeanor. * Proficient in Microsoft Office, Microsoft Teams, Google docs. * Classroom Management and Discipline  Extra Curricular  * Soccer Coach * Sport Club * Entrepreneurship * Track and Field  REFERENCES Neil Hart  Branch Manager  JP Morgan Chase  Tel. 480-212-2401  Email: neil.a.hart@chase.com  Nicole Samuels-England  Classroom Teacher  Sun Valley Academy  Tel. 480-869-6201  Email: nicyah\_cole@hotmail.com  Pastor Vanessa Barrett  The Ultimate Empowerment Church  Tel. 602-540-3215  Email: [venessamylez@gmail.com](mailto:venessamylez@gmail.com) |  | Educational Background August 2008 – July 2011 Vocational Training Development Institute  **Bachelor of Science in Career Development**  May 2013 - August2013 University of Technology/JIM  **Associate Degree in Finance**  **February 4, 2016 Sagicor Group**  **Basic Management Training** WORK EXPERIENCEPembroke Hall High School (Career Counsellor and Track Coach)   September 2012   * Assess the needs of the student body and respond in a timely and effective manner. * Acted as a point of contact for students who wanted to talk about issues of harassment, discrimination and sexual conduct * Coordinate and help to plan activities for the school improvement team and sports club. * Established steps and procedures to handled challenge students and standards for conduct. * Mentoring students and team members on their career goals and succession planning. * Collaborate with staff members in developing school activities and joint lessons that resulted in an improved performance in students. * Conducted professional developmental workshops. * Home visits to at risk students  Sagicor Group (Financial Advisor) November 2013   * Manage over 500 clients under asset management * Trained new advisors on products and services. * Presented to small and large groups at different cooperation's on retirement products. |